



BACKGROUND CHECK DISCLOSURE

and

AUTHORIZATION AND RELEASE FOR RELEASE OF RECORDS

IMPORTANT - PLEASE READ AND SIGN THE FOLLOWING:

I am applying for employment with Riggs Distler & Co., Inc. I acknowledge that I have been notified by Riggs Distler & Co., Inc. that it will obtain my consumer report in connection with this application and, if I am offered employment, may obtain reports during employment. I understand that the report generated may include information as to my character, general reputation, personal characteristics, or mode of living; work habits, performance or experience, along with reasons for termination of past employment/professional license or credentials; financial/credit history; or criminal/civil/driving record history. I understand that Riggs Distler & Co., Inc. or its authorized agents may be requesting information from public and private sources about any of the information noted earlier in this paragraph in connection with Riggs Distler & Co., Inc.'s consideration of me for employment or continued employment with Riggs Distler & Co., Inc., and give my full consent for this information to be obtained. I understand that this information will be used to evaluate me for possible or continued employment.

The Fair Credit Reporting Act entitles me to know if an adverse employment decision is made based on this information obtained from a Consumer Reporting Agency. If any adverse employment decision is made based on this information, I will be advised. I will also be given the name of the agency or source which provided the information, a copy of the information and a summary of my rights under the Fair Credit Reporting Act.

By my signature below, I authorize Riggs Distler & Co., Inc. to obtain a consumer report from any consumer reporting agency in order to obtain the information described above for purposes of considering me for possible or continued employment.

Signature: _____

Date: _____



BACKGROUND CHECK **APPLICANT INFORMATION**

In order for Riggs Distler & Co., Inc. to conduct background checks on its applicants, each applicant must provide the following information. Failure to answer these questions fully and truthfully may result in the rejection of your application or, if discovered subsequent to your hire, termination of your employment.

1. Name _____
First Middle (Full) Last Maiden

Social Security Number: _____ *Date of Birth: _____

Address: _____

City: _____ State: _____ Zip: _____

Since (date): _____

* Date of birth is necessary to verify accuracy of background information. The Federal Age Discrimination in Employment Act of 1967 and the New Jersey Law against Discrimination prohibits discrimination on the basis of age.

2. Employee's Previous Residences: Please set forth below the address of each of your residences for the past five (5) years.

Address	from mo/yr.	to mo/yr.	Type of Residence (Apt./Hotel/Home)

3. Driver's license number: _____ State issuing license: _____ License Class: _____

Signature: _____

Date: _____